

## FREQUENTLY ASKED QUESTIONS FOR WATER INVOICES

### 1. What is an Oyster Fee?

- A surcharge at a flat rate of 20% of the department imposed permit fee, with a maximum of \$150.00, shall be added to the fee for each water discharge permit issued pursuant to R.S. 30:2075 for discharges in the Atchafalaya, Terrebonne, Barataria, Lake Pontchartrain, and Mississippi River water quality management basins as defined by the department Water Quality Management Basin Plans.
- If your permit discharge does not flow into one of the five listed management basins you should not be assessed the oyster fee.

### 2. What type of permit do I have?

- General permit #s begin with **LAG or LAR**,
- Individual permit #s begin with **LA**
- The Permit Number is located on the second line below the Assessments of your invoice line item

### 3. Where can I review the department's fee regulations?

- [LDEQ Rules and Regulations](#) can be found on our website

### 4. If your facility is closed or no longer operating

- Submit a [Notice of Termination form \(NOT\)](#) or a [Request for Termination form \(RFT\)](#) which can be found on our website

### 5. Construction Permits

- If you have a construction permit and the construction is completed but you have not terminated your permit, a [Notice of Termination form \(NOT\)](#) which can be found on our website must be submitted to LDEQ. Please be sure the **NOT** form is filed immediately upon completion of construction as required in your permit and includes the **date construction was complete**.

### 6. Questions concerning Fee Rating Points (Individual Permits)

- If you have questions related to your fee rating points you should call the Financial Services representative listed below. This information will then be relayed to the appropriate permit writer for review.

### 7. There has been an ownership change, you have not submitted the proper ownership transfer forms and you have received an invoice for the facility.

- The original permit owner is liable for all fees associated with the water discharge permit, until the proper ownership transfer forms have been submitted to the LDEQ and processed by the department.
- This [Name/Operator/Owner Change Form](#) which can be found on our website should be completed and submitted to the LDEQ immediately.
- If you have additional questions you can contact Keiley Well at (225) 219-3292.

### 8. I have only had this permit for a portion of the year do I owe the entire fee?

- See question # 3 above to determine whether you have a General or an Individual water discharge permit.
- If a General water discharge permit is **active at anytime** during the billing period of July 1 through June 30, it is subject to the entire assessed fee and is not eligible for a prorated amount.
- The LDEQ regulations allow for the pro-ration of an Individual water discharge permit fee based on the initial start up or shutdown of the facility generating a water discharge. Please contact your LDEQ representative listed below to request this modification.

### 9. The mailing address is incorrect.

- Please indicate the correct address on the back of the remittance coupon on the bottom of your invoice and submit it with your payment. Or you may contact us directly as indicated below.
- **Please Note:** If you are paying your invoice electronically, or if your billing address changes during the year, please inform the Financial Services Division at the contact listed below.

### 10. For any other questions please contact your DEQ Financial Services representative

Attn: Ashley Broom  
LDEQ - Financial Services Division  
PO Box 4303  
Baton Rouge, LA 70821-4303

Phone: (225) 219-5337  
Fax: (225) 219-3868  
Email: [Ashley.Broom@LA.GOV](mailto:Ashley.Broom@LA.GOV)  
Website: <http://www.deq.louisiana.gov/invoice>